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**MINUTES OF THE MEETING HELD ON
WEDNESDAY 11th DECEMBER 2019 AT 7.15 PM
IN THE PARISH HALL, MONTREY CRESCENT**

Councillors: J Pearson, Chairman
S Barton, Vice Chairman
Mrs B Ashcroft
GL Cleary
Mrs SE Murphy
P Peers
BJ Pilkington
J Stevenson

2019/82 **To pass as a true record the Minutes of the meeting of the Council held on Wednesday 20th November in the Parish Hall**

Resolved: to pass the above Minutes and for the Chairman to sign the Minutes as a true record.

2019/83 **To Note Apologies for Absence**

All Councillors were present at the meeting but apologies were received from Youth Council

Resolved: to note the above

2019/84 **Public Participation**

Among items raised were:

Buses leaving their engines running (details given); Parking issues, one possibly relating to Garswood United, the other possibly relating to junior football (T Nugent was present and said he would notify managers/parents and plans were mentioned to move two tams to Recreation Ground which should alleviate some of the problems - Ward Councillors said they would look into this on their behalf; American football team using playing fields

for information only, issues that require further discussion will appear on the Agenda of a future meeting

2019/85 **Declarations of Interest**

Cllr Barton declared a personal/prejudicial interest in relation to the parking issue on Billinge Road mentioned in Public Participation.

Cllrs Murphy and Pearson declared a prejudicial interest in relation to the Agenda item re Precept Payment dates by St Helens Council

Resolved: to note the above

2019/86 **Policing of the Area**

The Clerk gave the report received from Neighbourhood Team (below). It was mentioned at the meeting to take care over the festive period and beyond, to not leave anything on show and to leave a light on when homes were empty. Our regular police officer was praised for going above and beyond to ensure the continued low crime in the area and safety and security of residents - the Clerk was asked to write to the Chief Constable in relation to this.

Crime Report November 2019 for D351 and D353: Burglary-2, Burglary Residential-2, Criminal Damage/Arson-0, Drugs-0, Theft MV-0, Vehicle Crime-0, Vehicle interference-0, ASB-5, Antisocial Behaviour-6

for information only, issues that require further discussion will appear on the Agenda of a future meeting

2019/87 **Chairman, Councillors and Clerk's Updates**

Amongst items covered (not already on the Agenda) in the Clerk's Update were:

Youth Sports Development sessions at the Community Hall; Code of Conduct; bus engines/timing point issues; ; road surfacing Garswood Road; Clerk's annual leave.

for information only, issues that require further discussion will appear on the Agenda of a future meeting

2019/88 **To Note the Decisions of the Planning Committee**

The following applications/decisions had been received from St Helens Council:

APPLICATIONS

P/2019/0865/HHFP Proposal: Two storey side extension with single storey front and rear extensions, For: Householder Planning Application Location: 162 Victoria Road. Comment discussed, not yet submitted.

OTHER

Land North Of Leyland Green Road Ashton In Makerfield St Helens WN4 0QJ - application withdrawn

Parish Council are currently liaising with St Helens Planning issue of a possible 400 home housing development (Wigan but extremely close to Seneley Green border)

Resolved: to receive and note above information

2019/89 **To Pass Accounts for Payment/Receive Financial Update/To receive and note update on Internal Audit matters**

Details of payments were circulated to Members in the Clerk's Update (see also Appendix 1 for details)

Internal Audit Matter: online banking is in the process of being set up, we have security tokens for all authorised Members We will be able to add to this basic number or amend once everything is up and running. We still have the back-up of telephone banking for the foreseeable future.

Resolved:

to pass for payment the schedule of accounts in Appendix 1 TALLING: £5591.94 TOTAL £432.77 *S137 PAYMENTS

To receive and note update on Internal Audit Matters

- 2019/90 **Update on Halls**
Clerk reported awaiting an official quote on business letterhead before issuing the order for the doors at the Community Hall and same contract has yet to supply a quote for the work at the Parish Hall. Guttering has now been completed, boiler servicing has been done, the sticking fire door at Parish hall has been remedied. St Helens Council have been chased for a response/action on the flooding at the edge of the entrance to the car park at the Community Hall/Health Centre. Concern re the detrimental impact of speed bumps contributing to this issue was shared with them.
Cllr Murphy had received a complaint from a resident re unsightly appearance of the building, especially the fenced area at the rear where bags of compost are currently stored.
It was reported once the wall is done in the Parish Hall then their had been a community offer to decorate. Cllr Stevenson expressed his cern re this due to the work that will be needed at high level.
Resolved:
Estates Working Party to identify action to 'tidy up' external appearance
- 2019/91 **Working Party Updates**
See above for Estates Working Party update
Social Media: Members were asked to supply photos/pen portrait for new website - hopefully up and running by the end of January
Annual Action Plan Working Party: to meet on 9th January
Resolved: to receive and note the above update
- 2019/92 **Youth Council Update**
Youth Council had attended the GP's meeting at the Health Centre on 4th December and impressed with their presentation and their mental health initiative.
Cllr Murphy reported Garswood Primary is to liaise with Youth Council over the planned Youth Cafe and also that the Youth Council's attendance at the Cenotaph on Remembrance Sunday had been commended by St Helens Council.
Resolved: to receive and note the above update
- 2019/93 **Friends of Seneley Green**
There had been no action at the moment due to weather but there would be a meeting in the near future to update their work planning.
Resolved: to receive and note the above update
- 2019/94 **Precept Payment Details for 2020/21**
Members considered the proposed precept payment dates of 16h April and 18th June 2020 - these dates were agreed.
Resolved: for the Clerk to respond to St Helens Council agreeing their proposed payment dates (as above)
- 2019/95 **Iris Payroll Software**
The Clerk had raised the issue of purchasing payroll software/support and presented a quote from the above company for consideration. Cllr Murphy raised issues in relation to security of information and proposed alternative/comparative quotes/information.

Resolved: for the Clerk to obtain alternative quotes

2019/96 **Memorial Stone Update**

Members had received details of the types of installations allowed on Common Land and also the requirement to submit a planning application to install the stone and attention was drawn to other work that may be planned for the Downall Green Common Remembrance area (now or over next couple of years) and that to include this on the same application would be prudent. The issue of storage of the stone was raised

Resolved:

for the Clerk to liaise with Ward Councillors in relation to the planning application

for the Clerk to liaise with Elaine Murphy in relation to storage of the stone

2019/97 **Identity Badges**

There had been a proposal for Members to have photographic ID badges for use when carrying out duties in relation to Parish Council.

Resolved:

to purchase photographic ID badges/lanyards

for Members to supply photos to Clerk (head and shoulders)

Prior to the close of the meeting the Chairman wished everyone a Merry Christmas and a Happy New Year

APPENDIX 1: SCHEDULE OF ACCOUNTS

| | | | | |
|-----|--------|--|---|---------|
| 811 | 202725 | Clerk - expenditure reclaim | * | 418.47 |
| 812 | BACS | Clerk - Salary Dec | | 1234.50 |
| 813 | BACS | Sports Attendance - Salary Dec | | 585.14 |
| 814 | BACS | Caretaker - Salary Dec | | 585.36 |
| 815 | BACS | HMRC - Period 8 | | 323.31 |
| 816 | BACS | E-on, gas Parish Hall | 0 | 45.28 |
| 817 | 202727 | Mark Wilson (11 Oct-50 , 2 Dec-120, 22 Nov-550) | | 720.00 |
| 818 | 202728 | TGBB (tree lighting) | * | 160.00 |
| 819 | 202729 | Annual IT/Telephone/postage Allowances: B Ashcroft | | 120.00 |
| | 202730 | S Barton | | 120.00 |
| | 202731 | GK Cleary | | 120.00 |
| | 202732 | P Peers | | 120.00 |
| | 202733 | B Pilkington | | 120.00 |
| | 202734 | S Murphy | | 120.00 |
| | 202735 | J Stevenson | | 120.00 |
| 820 | 202736 | St Helens Council - pest control advice | | 25.00 |
| | 202737 | LyndaBDesign | | 66.00 |
| | dd | SMART PENSION | | 197.48 |