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**MINUTES OF THE MEETING HELD ON
WEDNESDAY 20th NOVEMBER 2019 AT 7.15 PM
IN THE COMMUNITY HALL, BILLINGE ROAD**

Councillors: J Pearson, Chairman
S Barton, Vice Chairman
Mrs B Ashcroft
GL Cleary
P Peers
BJ Pilkington
J Stevenson

2019/69 **To pass as a true record the Minutes of the meeting of the Council held on Wednesday 9th October in the Parish Hall**

Resolved: to pass the above Minutes and for the Chairman to sign the Minutes as a true record.

2019/70 **To Note Apologies for Absence**

Apologies had been received from Cllr Mrs S Murphy

Resolved: to receive and note above apology

2019/71 **Public Participation**

Among items raised were:

Concerns were expressed re possible closure of Parish Hall and repairs outstanding, it was further asked if redecoration, new kitchen and blinds could be considered; Complain re Rectory Road being not being included in newsletter - Cllr Barton re-assured this omission was due to the event be arranged after the deadline date for the newsletter; memorial stone progress was queried - Clerk updated that a replies from Licensing and verbal reply from Planning had been received but the specific advice needed from Legal Section at St Helens Council was still awaited -plans to progress would be undertaken following that advice; a proposal to have first responders in Seneley Green was made (referred to similar scheme in Rainford); bus engines running whilst parked at bus stops; proposal from Friends of Seneley Green to hold a charity event in the Parish Hall to benefit both hall and Holy Trinity Funds.

Dropped kerb flooding at entrance to hall/health centre; it had been reported to St Helens for remedial action.

for information only, issues that require further discussion will appear on the Agenda of a future meeting

2019/72 **Declarations of Interest**

There were no declarations of interest

Resolved: to note the above

Policing of the Area

The police were not in attendance but a report for October had been received: Burglary-2, Criminal Damage-5, Drug Possession and use-1, Drugs-2; Theft from MV-0, Theft from a person-1; Theft from a shop-0, Theft of MV-0, Anti-social behaviour-2,

Concerns re non-attendance of police to burglaries were expressed especially in relation to a local ageing population. It was commented how things have changed with fewer officers to respond but reassurance was given that our local statistics are very low

for information only, issues that require further discussion will appear on the Agenda of a future meeting

2019/73 **Chairman, Councillors and Clerk's Updates**

Amongst items covered (not already on the Agenda) in the Clerk's Update were:

Youth Sports Development sessions at the Community Hall; Healthy Living Coffee and Chat sessions (T'ai Chi), Code of Conduct; bus engines/timing point issues; road surfacing Garswood Road; Clerk's annual leave.

for information only, issues that require further discussion will appear on the Agenda of a future meeting

2019/74 **To Note the Decisions of the Planning Committee**

The following applications/decisions had been received from St Helens Council:

APPLICATIONS

No applications this month

DECISIONS

P/2019/0682/HHFP 8 The Brambles Two storey side extension along with a single storey rear extension. Granted

P/2019/0708/FUL Land Between 146 And 156 Billinge Road Erection of 2no detached dwellings and associated works. Granted

OBJECTION

Comments objecting to an application received just prior to last meeting - Land North Of Leyland Green Road Ashton In Makerfield St Helens WN4 0QJ had been submitted by Parish Council Planning Committee

Resolved: to receive and note above information

2019/75 **To Pass Accounts for Payment/Receive Financial Update/To receive and note update on Internal Audit matters**

No summary of inc/exp or bank reconciliation was submitted at this meeting. A list of the schedule for payment was included in the Clerk's Update (see list at the end of these Minutes).

The Clerk reported the set up for online banking had been started and security tokens had been allocated to all authorised approvers.

Resolved:

to pass for payment the schedule of accounts TOTALLING: £ 7491.68

TOTAL £190 *S137 PAYMENTS (indicated by asterisk on schedule)

To receive and note update on Internal Audit Matters

2019/76 **Update on Halls**

Parish Hall:

Clerk updated that a local, long established builder had been to survey the work in the hall and an estimate is awaited.

Members had received a letter from a proposed hall hirer, running exercise classes for Mums and babies requested free/reduced cost hire during set up. Six weeks was proposed.

Community Hall: two estimates were given out at the meeting for the replacement main doors and fire doors (subsequent replacement of the shutters would be undertaken following further estimate). Quote A was accepted and the Clerk was asked to place the order

Resolved:

For the Clerk to place the order for the replacement doors at the Community Hall

For the Clerk to obtain an estimate for the works at the Parish Hall following survey

For six weeks free hire, with an hourly charge thereafter was agreed for the proposed hirer of the Parish Hall

2019/77 **Working Party Updates**

Parish Plan, Youth Cycling, Public Transport, Estates, Events, Social Media) Updates included:

Social Media: website creation had commenced and Clerk to supply basic details requested this week to facilitate this with a view to having it live by the end of January.

Youth Cycling: Cllr Barton updated Cllr Murphy has been undertaking behind the scenes work to this but no meeting had yet taken place.

Public Transport: Cllr Pearson updated he had received a report in reply to his queries re the legality of the accessibility issues at the rail station which is available from St Helens Council Legal Section.

Date for Parish Plan meeting was requested to be set as soon as possible.

Resolved: to receive and note the above update

2019/78 **Youth Council Update**

Cllr Barton reported there is a meeting planned for the 4th December with the GP's re mental health in young people.

The Chairman of the Youth Council attended the Remembrance Sunday event at St Helens Town Hall and laid a wreath on behalf of all young people in the parish.

Resolved: to receive and note the above update

2019/79 **Friends of Seneley Green**

It was reported that lots of work at the moment was being done in the Churchyard/external areas at the Church to make it as accessible as possible.

Resolved: to receive and note the above update

2019/80 **Christmas in Seneley Green**

The Clerk updated on the plans for Tree Lighting celebrations at The Stag (22nd November) and at Rectory Primary School (29th November). Parish Council had previously agreed to support in paying for the band, hot dogs for children

and Christmas gifts at The Stag; Christmas gifts and donation towards food for children at Rectory.

Christmas dinner forms were now available from the Clerk and at Amanda's Sandwich Shop - it was requested the Clerk send copies of forms to the churches.

Resolved:

To receive and note the above update

To circulate Christmas Dinner forms to churches

2019/81 Social Media plus Press and Media Policies

Members were asked to review the above policies and agree proposed amendments to reflect new Chairman responsibilities (and in the non-availability of the Chairman, this would be the Vice-Chairman) and that ALL media queries should be dealt with by the Chairman)

Resolved: to review and amend the policies as proposed with the addition of 'in the event of non-availability of the Chairman then duties would be referred to the Vice-Chairman)

SCHEDULE OF ACCOUNTS

790	bacs	E-on PH (elec)	166.92	
791	202717	Masterprint - website	900.00	
792	202718	M Wilson (plumber CH) - 2nd October	50.00	
793	202719	TGBB (deposit Tree lighting	50.00	*
794	bacs	HMRC (underpayment)	387.87	
795	DD	SMART	98.74	
796	BACs	St H C - rates Parish Hall	571.00	
797	BACS	St H C - rates Comm Hall	1252.00	
798	DD	BT	208.54	
799	BACS	Clerk - salary Nov	1148.39	
800	BACS	Caretaker - salary NOV	564.85	
801	BACS	Sports Assistant - salary Nov	265.78	
802	BACS	HMRC - 6 Oct-6 Nov	243.52	
803	202720	Rex Group Services - fire alarm maintenance	63.48	
804	202721	Masterprint 512.60 and 18.99 <small>(32960 and 32957</small>	531.59	
805	BACS	WaterPlus - PH	36.60	
806	202722	Mark Wilson (4th November CH)	45.00	
807	202723	St H Moving Solutions (chairs and compost)	516.00	
808	bacs	E-on - Comm Hall (gas)	146.18	
809	202724	Clerk - tree lighting, youth council, s137 £40.00	145.22	**
810	202726	Rectory CE Primary	100.00	*