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## MINUTES OF THE MEETING HELD ONLINE ON WEDNESDAY 10<sup>TH</sup> JUNE 2020 COMMENCING AT 7.00 PM

### PRESENT:

Councillors: J Pearson, Chairman  
S Barton, Vice Chairman  
Mrs S Murphy  
P Peers

- 2020/01 **To pass as a true record the Minutes of the meeting of the Council held on 12<sup>th</sup> February 2020 and also the Extraordinary Meeting held on Thursday 19<sup>th</sup> March 2020**  
***Resolved: to pass the above Minutes and for the Chairman to sign them as a true record of those meetings.***
- 2020/02 **To Note Apologies for Absence**  
Apologies had been received from Cllrs: Mrs B Ashcroft, GK Cleary, B Pilkington and J Stevenson  
***Resolved: to note the above***
- 2020/03 **Declarations of Interest**  
There were no Declarations of Interest  
***Resolved: to note the above***
- 2020/04 **To Approve the AGAR 2019-20**  
Members received copies of the above along with supporting financial information and a copy of the letter from our internal auditor prior to the meeting: one query re Chairman's Allowance was made and confirmed expenditure recorded spanned two periods of Chairmanship and in the main being spent under 2018/19 civic year.  
Section 1 (Annual Governance Statement )was approved; Section 2 (Accounting Statements) was approved.  
***Resolved:***  
***To receive and note the Annual Internal Audit Report in relation to the financial year 2019/20 and accompanying letter from our internal auditor.***  
***to approve Section 1 (Annual Governance Statement 2019/20)***  
***to approve Section 2 (Accounting Statements 2019/20)***
- 2020/05 **To Pass Accounts for Payment/Receive Financial Update**  
Details of payments were circulated to Members with the (see also Appendix 1 for details). Members are requested to pass the accounts for payments totalling £19964.98 and also approve £1721 of S137 payments (March -June 2020)  
***Resolved:***  
***to pass for payment the schedule of accounts in Appendix 1 TOTALLING: £19964.98 and also to approve S137 payments of £1721***
- 2020/06 **To Consider Financial Support for Friends of Seneley Green (FOSG) for 2020-21**  
Members were informed that £365 of the £500 agreed budget (in June 2019) for the year 2019-20 had been spent leaving £135 available. Most of this has recently paid for new

plants/compost to the six planters in the Parish. Members briefly discussed and agreed for up to £500 to be made available for the year 2020-21.

**Resolved: agreed for up to £500 to be made available to FOSG during 2020-21 financial year to be used as and when projects are raised with Parish Council and subsequently undertaken.**

2020/07

**To Receive Details of Parish Council Action/Activity since 19<sup>th</sup> March and during the Lockdown Period**

Members had received updates during the above period and again just prior to the meeting with details relating to the halls/playing fields and also activities/tasks undertaken by Parish Council volunteer group (18 members), led by Cllr Barton.

Cllr Murphy requested details of recent urgent work at the Parish Hall (quote awaited for additional work to barge board). Cllr Pearson requested the Clerk send details of this to Cllr Murphy when it is available.

Cllr Murphy requested we formally Minute Parish Council appreciation for the work done during lockdown by Cllr Barton, Mrs Bolton and the Volunteer Group in supporting local residents. She also requested Parish Council formally thank Garswood Stags and Garswood United for their recent food donation to local residents and St Helens Foodbank and also their financial donation to Amanda's Sandwich Shop to assist in paying for emergency meals to local residents. Cllr Murphy further requested Parish Council consideration of an event to acknowledge official volunteers and all those assisting others in the Parish.

**Resolved:**

**For the Clerk to forward additional work quote for the Parish Hall to Cllr Murphy  
For the Clerk (in conjunction with the Chairman) to send a letter of appreciation as above to Garswood Stags/Garswood United.**

**For consideration of an event in honour of official volunteers and all residents currently assisting others to be raised as an Agenda item at the next meeting.**

**APPENDIX 1: SCHEDULE OF ACCOUNTS PAYABLE**

850	BACS	M&D Cleaning Supplies	78.72
851	BACS	E-on (PH Gas)	250.01
852	BACS	Clerk – Mar Salary	1111.87
853	BACS	Caretaker - Mar salary	585.36
854	BACS	Sports Attendant	254.38
855	BACS	Water plus	100.46
856	BACS	E-on gas CH	264.48
857	BACS	E-on gas PH	151.30
858	202743	Rex - repair - convert to BACS payment	156.00
859	202745	St Helens Council - grounds - convert to BACS Payment	521.47
860	DD	SMART PENSION (3 MONTHS)	302.16
861	BACS	Clerk reimburse expenditure for plaster models (EMurphy)	200.00
862	BACS	A Ryder - COVID19 meals	300.00
863	BACS	HMRC	165.98
		<b>Total</b>	<b>4442.19</b>

1	BACS	M&D Cleaning	28.37
2	BACS	M&D Cleaning	66.34
3	BACS	Sports Assistant April Salary	193.86
4	BACS	Caretaker PH & CH	537.82
5	BACS	Clerk April Salary	1162.11
6	BACS	Lynda Boyle - ID badges	126.00
7	BACS	St H Council 50% Rates CH	1272.90
8	BACS	St H Council 50% Rates PH	580.18
9	BACS	E-on Gas PH	120.26

10	BACS	Hoyles - serving/replace fire fighting equipment	554.52
11	BACS	Water Plus-CH	815.22
12	BACS	Water Plus-PH	815.22
13	BACS	M&D Cleaning	18.43
14	BACS	BT - alarm line	207.36
15	BACS	Clerk exp reclaim: bunting, printing, grant for moulds	164.90
16	BACS	E-on Gas PH	67.18
17	BACS	E-on Electricity PH	122.10
18	BACS	E-on Electricity CH	1432.67
19	BACS	E-on Gas CH	230.84
20	BACS	A Ryder - COVID meal provision	895.95
21	BACS	LALC - subscription	721.49
22	BACS	Clerk - exp reclaim: E Murphy (Moulds)	100.00
23	BACS	Clerk - May salary	1162.36
24	BACS	Caretaker PH & CH - May Salary	537.82
25	BACS	Sports Assistant May Salary	235.33
26	BACS	HMRC Period 1	200.78
27	BACS	M&D Cleaning	23.11
28	BACS	Craig Construction Ltd: PH wall, CH ceiling and floor	1680.00
29	BACS	REFUND of CH Rates	-1272.90
30	BACS	M Wilson - boiler issue PH	60.00
31	BACS	E-on Gas CH	100.63
32	BACS	Clerk - exp reclaim: Rectory GC (FOSG) and Paint for PH	151.98
33	BACS	Lynda Boyle - add ID badges	54.00
34	BACS	Water Plus PH	88.48
35	BACS	Rex Group - fire alarm maintenance	65.38
36	BACS	Clerk - June Salary	1162.36
37	BACS	Caretaker - June Salary	537.82
38	BACS	Sports Attendant - June Salary	235.33
39	BACS	HMRC Period 2	211.51
40	BACS	Rex Group - emergency lighting maintenance CH	55.08
		<b>TOTAL</b>	<b>15522.79</b>