



# SENELEY GREEN PARISH COUNCIL

Minutes of the Meeting held on  
Thursday 20<sup>th</sup> May 2021 at 7pm at the Community Hall,  
Billinge Road

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**Present:**

**Cllrs** J Pearson  
S Barton  
Mrs B Ashcroft  
Mrs E Murphy  
P Peers

*Just prior to the start of the meeting, Cllr Joe Pearson informed those present that Cllr Sue Murphy had recently become the Mayor of St Helens. He offered his congratulations and commented that he felt it was also an honour for Seneley Green to have one of our Councillors hold this prestigious position.*

- 2021/01** To pass as a true record the Minutes of the meeting of the Council held on Thursday 8<sup>th</sup> April 2021  
**Resolved:** for the Minutes of the above meeting to be signed by the Chairman as a true record
- 2021/02** **To Note Apologies for Absence**  
Apologies had been received from Cllrs: Mrs S Murphy, B Pilkington and J Stevenson  
**Resolved:** to note the above apologies
- 2021/03** **\*Public Participation**  
Items raised this evening included queries re updates on:  
the speeding issue on Booths Brown/Leyland Green Road and the Rail Station (both are on the Agenda). Plus signage for Downall Green (currently with Cllr S Murphy for action) and road maintenance schedule (Clerk to request from St Helens Council)  
**for information only: issues raised under this item and any that require further discussion will appear on the Agenda of a future meeting**
- 2021/04** **To Receive Declarations of Interest from Members**  
Cllr Pearson and Cllr E Murphy declared an interest on Agenda item 19(Booths Brow/Leyland Green Road-Road Safety issues)  
**Resolved:** to note the above
- 2021/05** **\* Policing of the Area**  
There was no crime report submitted by the police. The Clerk updated on the work they had been carrying out in the vicinity of the Community Hall  
**for information only: issues raised under this item and any that require further discussion will appear on the Agenda of a future meeting**
- 2021/06** **\*Chairman, Councillors and Clerk's Updates**  
All supporting information on Clerk's Update were related to Agenda items. Cllr E Murphy updated that the area used as a compound during the building of homes in Birch Grove had been levelled with top soil and wildflower seeds scattered (the Clerk was thanked for her assistance in liaising with Torus to get this done). Downall Green Common planting has taken place. Food deliveries twice weekly from St Thomas to families in the area has been taking place. A special mention was given to the Knit and Natter group who had brightened the village with their creations at Remembrance in November, Christmas and Easter. Cllr Barton reported the manager of the Stag is keen to raise funds for a further defibrillator to be sited at the pub.  
**for information only: issues raised under this item and any that require further discussion will appear on the Agenda of a future meeting**
- 2021/07** **To Note the Decisions of the Planning Committee**

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The following consultations have been received and no comments have been submitted in relation to these

#### **APPLICATIONS**

P/2021/0339/HHFP 11 Darvel Avenue Ashton In Makerfield First floor front extension

P/2021/0482/HHFP: Erection of rear dormer to facilitate a loft conversion with first floor window to the side. For: 3 Hollins Close, Ashton In Makerfield

#### **DECISIONS**

P/2021/0112/FUL 2A Old Colliery Yard demolition of shed, wall and erection of 1no bungalow and associated works. Refused

P/2021/0124/FUL Car Park To The Rear Of Garswood And Simms Road Labour Club 428 Garswood Road Ashton In Makerfield St Helens WN4 0XJ Erection of outbuilding to be used as Dog Groomers (sui generis) to rear of car park. (Retrospective). Granted

P/2021/0128/HHFP 27 Stirling Drive. Creation of detached garage, Granted

P/2021/0209/HHFP 321 Garswood Road Ashton In Makerfield St Helens WN4 0TU Demolition of existing single storey rear and replacement new single storey rear extension. Granted

**Resolved: to receive and note the above**

#### **2021/08 To Pass Accounts for Payment/Receive Financial Update**

Members had received a listing of accounts for payment in the Clerk's Update totalling £28355.50 – see Appendix A ( including £21877 Parish Hall Project) and £140 in S137 payments

**Resolved: To pass the accounts for payment totalling £ 28355.50 and to approve £140 S137 payments**

#### **2021/09 Approval of AGAR Part 1**

Members were asked to receive and note the Annual Internal Audit Report for 2020/21 prior to approving the Annual Governance Statement 2020/21

**Resolved:**

**to receive and note the Annual Internal Audit Report 2020/21**

**To approve the Annual Governance Statement 2020/21 and for it to be signed and dated by the Chairman.**

#### **2021/10 Approval of AGAR Part 2**

Section 2 – Accounting statements 2020/21 signed by the Clerk was presented to the Parish Council for approval. Members were requested to a) consider the Accounting Statements b) approve the Accounting Statements by resolution; and c) ensure that the Accounting Statements are signed and dated by the Chairman

**Resolved:**

**To approve the Accounting Statements 2020/21**

**For the Chairman to sign the Accounting Statements 2020/21**

#### **2021/11 Estates Working Group Report**

Cllr Barton updated on the work to the Parish Hall: external pointing of one wall, new kitchen, new wc's, new panelling to main hall, redecoration throughout. Flooring to the kitchen and wc/corridor area is still awaiting completion, as is the installation of window blinds.

**Resolved: To receive and note the above**

#### **2021/12 Events Working Group Report**

There was no report submitted

**Resolved: To note the above**

#### **2021/13 Public Transport Working Group Report**

Cllr Pearson answered the query for an update to any correspondence received re the rail station requested during Public Participation: he confirmed no correspondence had been received but he had recently attended a regional meeting where potential funding was discussed to upgrade and improve stations in the area. Cllr Pearson also spoke about the bus service too. Currently private contractors undertake routes but there is a desire for deregulation and for local authorities to have more control. He asked for

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residents with issues in relation to the bus service to let him know about their concerns and he will forward to be dealt with at a regional level.

**Resolved:**

**To receive and note the above**

**To publicise residents' facility to report transport issues to Cllr Pearson**

**2021/14 COVID19 Update**

There was no update

**Resolved: To note the above**

**2021/15 Schools Update**

There was no update

**Resolved: To note the above**

**2021/16 Communications Working Group Update**

A newsletter in June/July was proposed to update and inform everyone but especially those residents not able to get out or not on social media. It would include photos and information on the Parish Hall. Cllr Barton to undertake in conjunction with the Communications Working Group

**Resolved:**

**To undertake newsletter in June/July**

**2021/17 Grant Application**

Members discussed the application from PE Inspired and proposed to grant the free-use for 12 weeks requested (to establish the business). Concern was expressed over families who may not be able to afford the sessions and it was proposed the group be requested to facilitate a number of free sessions (in conjunction with Parish Council). It was noted an update on the success/progress of the sessions had been offered in the application

**Resolved:**

**To approve 12 weeks free use of the Community Hall for the weekly sessions**

**To liaise with PE inspired over free places and progress of the group**

**2021/18 PC4-21 Electronic Communications Infrastructure**

NALC had submitted a questionnaire relating to the above document to assist their appropriate response to this consultation. Councillor Barton spoke briefly about the proposed changes in Planning to facilitate the roll-out of 5G and it was proposed he reply to the questionnaire on behalf of Parish Council.

**Resolved:**

**For Councillor Barton to submit a reply to the questionnaire**

**2021/19 Booths Brow/Leyland Green Road-Road Safety issues**

The Clerk reported there is a Road Safety Watch scheme operated by Merseyside Police. The Clerk explained this is a resident-led group in areas of concern in relation to road safety; speeding vehicles, inconsiderate or illegal parking etc. and that any data collected by the Road Safety Watch participants can facilitate the installation of road safety measures. It was queried whether Greater Manchester have a similar scheme (due to part of Booths Brow falling within the Wigan borough).

**Resolved:**

**To forward vetting forms to interested residents**

**For the Clerk to query if there is a contact at Greater Manchester Police Road Safety Watch**

**APPENDIX A - Schedule of Accounts for Payments**

21/09	GWE - ext.pointing	3400.00
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21/10	<i>GWE - kitchen as per quote and agreed extras</i>	5010.00
21/11	<i>GWE - panelling to hall plus agreed extra work</i>	5662.00
21/12	<i>GWE - additional phase, remove partition to kitchen and s&amp;f new door and frame</i>	1500.00
21/13	<i>e-on CH electricity</i>	163.83
21/14	<i>Crown PH gas</i>	52.28
21/15	<i>e-on - CH gas</i>	261.66
21/16	<i>jc smallshaw</i>	2580.00
21/17	<i>ca bolton</i>	191.28
21/18	<i>Water Plus</i>	247.63
21/19	<i>Water Plus</i>	247.63
21/20	<i>Rex (fire alarm maintenance)</i>	67.34
21/21	<i>BT (VAT not claimed on payment in 2020/21 as refund was expected)</i>	-1969.24
21/22	<i>Hoyles F&amp;S refund</i>	-328.76
21/23	<i>LALC</i>	719.99
21/24	<i>St Helens Council - rates PH</i>	580.18
21/25	<i>GMS -legionella monitoring service</i>	288.00
21/26	<i>GWE-splashback to wc and skirting to kitchen/entrance</i>	150.00
21/27	<i>Garswood Decorating Services</i>	3505.00
21/28	<i>e-on - CH gas</i>	208.57
21/29	<i>Transfer from savings to current - £5000</i>	
21/30	<i>CVS memorial plaques x 4</i>	140.00
21/31	<i>Cler - May Salary</i>	1198.33
21/32	<i>Caretaker PH/CH - May Salary</i>	542.70
21/33	<i>Sports Attendant - May Salary</i>	241.11
21/34	<i>HMRC PAYE Period 1</i>	221.71
21/35	<i>GWE - remove shelves in entrance hall and disposal</i>	400.00
21/36	<i>St Helens Council - security service</i>	663.60
21/37	<i>SMART PENSION</i>	308.34
21/38	<i>e-on CH electricity</i>	117.61
21/39	<i>St Helens Council - Schools Crossing Patrol</i>	1728.00
21/40	<i>Clerk exp. Reclaim: Members Allownce,files,equipment for halls</i>	256.71

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