



**Minutes of the Meeting of Seneley Green Parish Council  
held on Thursday 12<sup>th</sup> October 2023 at 7.45 pm  
in The Community Hall, Billinge Road,**

**Present:** Cllr B Ashcroft  
Cllr E Murphy  
Cllr J Pearson  
Cllr B Pilkington  
Cllr J Shawcross

*Prior to the start of the meeting the Clerk called for nominations for stand-in Chairman for this evening due to both Chairman and Vice Chairmen tendering their apologies for absence. Cllr Pearson was nominated by Cllr Ashcroft and it was agreed for him to take the Chair.*

*Cllr Pearson opened the public session (see Appendix A)*

**2023/66** To pass as a true record the Minutes of the meeting of the Council held on Thursday 14<sup>th</sup> September 2023

*Resolved: for the stand-in Chairman to sign the above Minutes as a true record.*

**2023/67** To Note Apologies for Absence

Cllr J Stevenson, Cllr S Murphy, Cllr S Houghton

*Resolved: to note the above apologies*

**2023/68** To Receive Declarations of Interest from Members

There were no Declarations of Interest

*Resolved: to note the above*

**2023/69** To Receive any Chairman, Councillors and Clerk's Updates

*The Clerk put forward Cllr S Murphy's update re the need for Parish Council to write in support of keeping Holy Trinity in the face of the current review by the Church of England and also that she is happy to head a support/action group.*

*for information only: issues raised under this item that require further discussion will appear on the Agenda of a future meeting*

**2023/70** To Resolve to accept the Update from Planning Committee

Decisions

P/2023/0250/FUL Stag Hotel 83 Station Road . Change of use of existing Public House (Sui Generis) to Convenience Store (Class E(a)) with wraparound extension and associated works. Granted

Other

P/2023/0265/FUL Garswood And Simms Road Labour Club Demolition of existing timber framed storage shed and erection of car garage (Sui Generis) with associated works. Withdrawn

*Resolved: to accept the above update*

**2023/71** Financial Matters

**6.1 To Resolve whether to authorise payments listed on the Schedule of Accounts for 15<sup>th</sup> September to 9<sup>th</sup> October**

The schedule of accounts had been circulated to Members (see Appendix A)

**6.2 To resolve to receive and note the quarterly financial update**

*The quarterly update for the period 1 April – 30 September 2023 had been circulated to*

Members. There were no queries. Some variance in actual payments/receipts to budget was noted.

**Resolved:**

**To authorise payments listed on the Schedule of Accounts totalling £12,768.51 and to note there are no S137 payments**

**Resolved: to receive and note the quarterly financial update.**

**2023/72 Miners Memorial**

The Clerk reported that Twinning Association are to contribute to the time capsule in addition to the contributions from the schools. No other community group has expressed an interest in doing so.

Cllr Shawcross reported it is looking good but not yet totally completed. A granite marble stone is still needed and the wording needs to be agreed. Pressure on Cllr Shawcross' time due to Remembrance work, Christmas events etc., will delay absolute finishing and he will update on this next month.

**Resolved: to receive and note the above update**

**2023/73 Health & Wellbeing Working Group Update**

**8.1 Library** – The Clerk reported no information had been received from St Helens Council since last meeting. She further reported eight volunteers had expressed an interest in a volunteer-led service in Seneley Green. It was proposed to meet with St Helens Council to identify what would be required to set up such a service and it was further proposed to delegate this to the Health & Wellbeing Working Group to undertake as soon as possible and report back to Parish Council at a future meeting.

**Resolved: for Health & Wellbeing Group to liaise with St Helens Council and report back to a future meeting.**

**2023/74 Estates Working Group**

**9.1 H&S Review** The Clerk updated that risk assessments are currently being worked on, along with policy compilation by our H&S Advisor. Further update will be given at the next meeting.

A walk around Parish Hall identified: meter cupboard door needs attention to ensure it remains closed; replace ceiling tiles (at least 5 but possibly 11). Rail to front and rail to rear of building needs further securing (cementing in); first aid box sign to kitchen door; RAAC survey to flat roof at Parish Hall. It was proposed for Estates Working Group to deal with the above issues subject to a financial limit of £1000.

**9.2 Kitchen** Cllr E Murphy reported that the kitchen is now installed and should be totally completed in the next two weeks. She proposed thanks to Ryan Sharples for his the voluntary work he had carried out in relation to this. The Clerk reported on electrical work ordered to facilitate completion of kitchen and reported that some areas need painted to complete the refurbished look to the building.

**Resolved:**

**To receive and note update on H&S Review and kitchen**

**To delegate resolution of H&S issues at the Parish Hall to the Estates Working Group (subject to a financial limit of £1000).**

**2023/75 Public Transport Working Group**

**10.1 Railstation:** there is no further update on accessibility or the national proposal to close ticket offices

**Resolved: to receive and note above update**

**2023/76 Communications Working Group**

**12.1 Website:** the Clerk updated that the website is almost ready to go live (sometime over the next week). We will also have a new email address (.gov.uk) to correspond with the [.gov.uk](http://www.gov.uk) website.

**Resolved: to receive and note the update**

**2023/77 Events Working Group**

There have been no meetings of the Working Group. The Clerk reported no plans are yet in place for Tree Lighting on 24 November but schools and Trinity Girls Band have been invited and are able to come along.

**Resolved: to receive and note above update.**

## 2023/78 Planter Replanting

The Clerk reported (as a result of comment during Public Session) that a grants form will be supplied so support for the planters can be formally considered at next meeting. She further reported that replenishment had taken place to the existing planters at the Community Hall, Parish Hall and Library.

**Resolved: to receive and note above update**

## APPENDIX A

### SCHEDULE OF ACCOUNTS FOR PAYMENT

23099	Utilities -Aug	41.45
23100	Contractor (air curtains installation at CHI)	2,273.04
23101	Utilities PH	80.30
23102	StHC - leased land charges	5,100.11
23103	Supplier (cleaning consumables)	76.68
23104	ContractorI (two replacement LED lights)	177.6
23105	Utilities PH elec Sept	45.59
23106	Utilities PH gas Sept	46.35
23107	Pension	403.76
23108	Contractor - fire alarm maintenance	79.76
23109	StHC - cutting and pruning Bill Rd playing field boundary	703.08
23110	Contractor – (kitchen flooring fitted as per quote)	432.00
23111	Utilities gas CH Sept	349.83
23112	Utilities Utilities - Ch electricity Sept	331.83
23113	Staff Salary Oct	1,280.68
23114	Staff Salary Oct	938.40
23115	Staff Salary Oct	408.05
	<b>TOTAL</b>	<b>12,768.51</b>

## PUBLIC SESSION

1. Statement from Merseyside Police had been received: Burglary – 1 (theft of copper piping/tools from unoccupied house) Criminal Damage (damage to work vehicle, internal issue at an address) – 3 Drug Possession/Crime – 1 ASB – 1 (bikes reported on playing fields apprehended on Winstanley Road (under GM police)

### 2. Matters of Concern included:

Report of bikes ridden by late teens/early 20's goes across fields around 4pm each day also noticed on the roads. Clerk to report to police.

Update on trains/station was requested – Clerk reported no further update has been received. News relating to Liverpool City Region taking back public control of buses for our area was mentioned,

The aged condition of existing concrete bins in the area was commented on and a query re the rollout of new bins, The Clerk said she would submit request to St Helens re schedule of replacement bins. A resident reported costings for heavy duty planters had been received and a grants form from Parish Council was requested.

***for information only: issues raised under this item and any that require further discussion will appear on the Agenda of a future meeting***

**The Meeting ended at 8.30 pm**

DRAFT